



## Curriculum Technical Review Committee Agenda and Minutes

<b>DATE: September 18, 2017</b>		<b>TIME: 1:00PM – 4:00PM</b>		<b>LOCATION: LA 208</b>	
<input type="checkbox"/> James Smith (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input checked="" type="checkbox"/> Corrina Baber (Online)	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input type="checkbox"/> Virginia Evans-Perry	
<input checked="" type="checkbox"/> Andrea Hecht	<input type="checkbox"/> Wallace Johnson	<input checked="" type="checkbox"/> Albert Maniaol	<input checked="" type="checkbox"/> Kay Dee Yarbrough		
<b>GUESTS:</b>		<b>Manuel Loera</b>	<b>Mandi Batalo</b>	<b>Reginald Metu</b>	<b>Melissa King</b>
		<b>Melinda Moneymaker</b>	<b>Andrea Hecht</b>	<b>Maria Valdez</b>	
The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.					

CONTENT REVIEW:							
Course ID:	C-ID:	TOP Code:	Equate:	DE:	Requisite or Advisory:	Notes:	Result:
ART 120	NO	1002.00	ART 120	NO	DA: ENGL 015	Committee has reviewed this course, so we can move this forward once the Division Dean Reviews.	Approved
AUTO 022	NO	0949.00	NO	NO	None.	Updated textbooks. No further comments by the committee.	Approved
AUTO 024	NO	0949.00	NO	NO	AUTOST 010 and AUTO 022	Updated textbooks. No further comments by the committee.	Approved
AUTO 064	NO	0948.00	NO	NO	None.	Updated textbooks. No further comments by the committee.	Approved
SDEV 102	NO	4930.13	NO	YES	DA: ENGL 015	No comments by the committee.	Approved

NEW COURSE:							
Course ID:	C-ID:	TOP Code:	Equate:	DE:	Requisite or Advisory:	Notes:	Result:
ANTHRO 103	NO	2202.00	NO	YES	DA: ENGL 015	Updated course content.	Approved

MODIFY COURSE:							
Course ID:	C-ID:	TOP Code:	Equate:	DE:	Requisite or Advisory:	Notes:	Result:
HUMSV 147	NO	2104.00	NO	YES	DA: ENGL 015	Textbooks are not all required for students, but are utilized as a source for referencing materials by the instructor. Per Counseling, Textbooks are for graduate and post-graduate level. Department will add some textbooks that have softer skills. Committee is recommending adding wording about fundamentals, so students are aware this course is an introductory course. Added Occupational Outlook Handbook to the textbooks.	Approved
HUMSV 172	NO	2104.00	NO	YES	DA: ENGL 015	HOLD - Department needs to add more substance to the DE portion on the COR.	HOLD
HUMSV 186	NO	2104.00	NO	YES	NONE	Department needs to add more substance to the DE portion on the COR. Per the department, the provider number is a County provider number of continuing education. Updated course objectives	Approved
SDEV 103	NO	4930.13	NO	YES	DA: ENGL 015	No comments by the committee.	Approved



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### COURSE DELETION:

Course ID:	Notes:	Result:
<b>CIT 150</b>	HOLD – Department would like to see if deletion is necessary at this time.	<b>HOLD</b>

### CERTIFICATE AND DEGREE MODIFICATIONS:

Program:	Program Type:	TOP Code:	Notes:	Result:
<b>ANTHROPOLOGY</b>	TRANSFER DEGREE	2202.00	Updating to add ANTHRO 103.	<b>Approved</b>
<b>ART</b>	AA DEGREE	1002.00	No comments by the committee.	<b>Approved</b>
<b>AUTOMATIC AND MANUAL TRANSMISSION</b>	CERTIFICATE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>AUTOMATIC AND MANUAL TRANSMISSION</b>	AS DEGREE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>AUTOMOTIVE TECHNICIAN</b>	CERTIFICATE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>BASIC AUTOMOTIVE COLLISION REPAIR AND REFINISHING</b>	CERTIFICATE	0949.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>BASIC AUTOMOTIVE COLLISION REPAIR AND REFINISHING</b>	AS DEGREE	0949.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>CIT - MANAGEMENT INFORMATION SYSTEMS</b>	AA DEGREE	0702.00	Updated title to match all other CIT programs.	<b>Approved</b>
<b>COMPUTER SCIENCE</b>	AA DEGREE	0707.10 (?)	HOLD – Degree must meet 18 units.	<b>HOLD</b>
<b>COMPUTER SCIENCE</b>	CERTIFICATE	0706.00 (?)	HOLD – Department lowered units to less than 18. Students will not receive Financial Aid with a certificate with less than 18 units.	<b>HOLD</b>
<b>ENGINE PERFORMANCE</b>	AS DEGREE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>ENGINE PERFORMANCE</b>	CERTIFICATE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>GRAPHIC DESIGN</b>	CERTIFICATE	1030.00	No comments by the committee.	<b>Approved</b>
<b>GRAPHIC DESIGN</b>	AA DEGREE	1030.00	No comments by the committee.	<b>Approved</b>
<b>PREVENTATIVE MAINTENANCE TECHNICIAN</b>	CERTIFICATE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting. Will be adding Regional Consortium minutes to this certificate.	<b>Approved</b>
<b>PSYCHIATRIC TECHNOLOGY</b>	AS DEGREE	1239.00	Updated catalog description. Added PLOs and Advisory Minutes	<b>Approved</b>
<b>PSYCHIATRIC TECHNOLOGY</b>	CERTIFICATE	1239.00	Updated catalog description. Added PLOs and Advisory Minutes	<b>Approved</b>
<b>WEB AND MULTIMEDIA DESIGN</b>	CERTIFICATE	1030.00	No comments by the committee.	<b>Approved</b>
<b>WHEEL ALIGNMENT AND BRAKES</b>	AS DEGREE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>
<b>WHEEL ALIGNMENT AND BRAKES</b>	CERTIFICATE	0948.00	Updating catalog description. Advisory Minutes will be updated prior to the Committee meeting.	<b>Approved</b>